

## KEYTLAW, LLC, CREDIT CARD AUTHORIZATION

In lieu of completing this form, you may pay KEYTLaw, LLC, by going to the following secure website location:

[www.keytlaw.com/pay](http://www.keytlaw.com/pay)

The undersigned authorizes KEYTLaw, LLC, to charge the Visa, MasterCard, American Express or Discover credit card listed below in the amount indicated to pay for legal services provided or to be provided by KEYTLaw, LLC.

**Amount to be charged:** \$ \_\_\_\_\_ **Client:** \_\_\_\_\_

**Invoice Number:** \_\_\_\_\_ Only for existing clients who received a bill. This number is the five digit number in the top right corner of your bill.

**Credit Card Type:** MasterCard          Visa          American Express          Discover

**Card Number:** \_\_\_\_\_

**Expiration Month/Year:** \_\_\_\_\_ (use the format mm/yy)

**Exact Name on the Card:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_

The address AND **ZIP CODE** must match the billing statement address and zip code or payment will be declined.

**Visa/MC/Disc Security Code:** \_\_\_\_\_ (3 numbers on back of card)          **Amex Code:** \_\_\_\_\_ (4 numbers on front of card)

**Telephone:** \_\_\_\_\_ **Email address:** \_\_\_\_\_

We require payment in advance before we provide any future services. We will send itemized invoices. The entire amount you pay KEYTLaw, LLC, for fees and costs is nonrefundable, but you may nevertheless discharge KEYTLaw, LLC, and any or all of its attorneys at any time and in that event you may be entitled to a refund of all or part of the fee based upon the value of the representation. The person who pays our fees and costs by the above credit card confirms that the company that issued the credit card allows charges for future services, costs and expenses. After three years, we may destroy all documents we collect during the time we provide services. We are not acting as your attorney in advising you with respect to this authorization because we would have a conflict of interest in doing so. If you have any questions about this authorization, call 602-906-4953, ext. 5.

\_\_\_\_\_  
Print Signer's Name

\_\_\_\_\_  
Signature of Signer

Date:

### HOW TO DELIVER THIS AUTHORIZATION TO KEYTLAW, LLC

Deliver this completed and **SIGNED** authorization to KEYTLaw, LLC, by one of the following methods:

1. **Email:** Scan this signed authorization and save it as a file on your computer then send the saved pdf file to [rk@keytlaw.com](mailto:rk@keytlaw.com) as an attachment to an email.
2. **Fax:** Fax this authorization directly to KEYTLaw at 602-297-6890. You do not need a cover sheet.
3. **Snail Mail:** Mail or deliver this authorization in a sealed envelope addressed as indicated to:

Richard Keyt  
7373 E. Doubletree Ranch Road, Suite 165  
Scottsdale, AZ 85258